



Student Activity Request Approval Summary Sheet

Jon P. Fernandez
Superintendent of Education

Lynda S. Hernandez-Avilla
Principal

Name of Event:	Activity Number _____
Sponsoring Organization	Date _____
Chairperson	Time: _____
Contact Info:	Location: _____
Advisor:	
Contact Info:	

The forms indicated below were created to address majority of activities and fundraisers that occur at GWHS. If your activity or fundraiser does not require the form, please disregard. Submit the required forms (template) as needed:

- Form A - Activity planning sheet (inclusive of activity details and time lines)
- Form B - Parent Permission Form
- Form C - Student / Parent Selling Contract
- Form D1 - Solicitation Form (to company)
- D2 - Solicitation Form Receipt (to company acknowledging receipt, may be in certificate form)
- Form E - Designs (Submit a copy) ticket Flyer(s) Poster(s) Other:
- (Indicate the Event Name, time, venue, date, ticket number, and other relevant information)
- Form F - Food Sales Form
- Form G - Contracts for any royal court or other similar types of activities
- Field trip forms - (on/off campus events during school time) See curriculum office.
- Attach other relevant forms not associated in this packet list. (memo from District, flyer for non-DOE event, etc.)

DEPOSITS to be made:

Daily
 by _____

We will abide by all rules and regulations set forth by George Washington High School and Guam Education Board.

_____	_____
Treasurer	Date
_____	_____
President	Date
_____	_____
Advisor	Date

Request Received by		Recommended	
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
T. Nededog	Date		
Activity Coordinator			
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
A. M. C. Quinata	Date		
AP - Attendance/ Activities			
_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Lynda Hernandez-Avilla	Date		
Principal			

"Shaping a better community by developing college and career-ready students through quality education."

John Castro Assistant Principal Special Programs ESL	Chris Castro Assistant Principal Discipline	Aggy M. C. Quinata Assistant Principal Attendance / Business	Ulric Mark Assistant Principal Curriculum	Bernidete Perez Administrative Officer Facilities
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Our purpose is to provide our students with the skills and knowledge they need to make wise decisions and be good productive citizens.

