



# George Washington High School

298 Washington Drive Mangilao, GU

PO Box 24147 GMF, GU 96921

Phone: 734-2911 – 3



Jon J.P. Fernandez  
Superintendent of Education

Lynda Hernandez-Avilla  
Principal

**“Home of the Mighty Gecko Warriors”**

Accredited by the Western Association of Schools and Colleges 2012-2018

## **APPLICATION FOR THE USE OF SCHOOL FACILITIES**

I. This application is for the use of GWHS Facilities: Please check  the appropriate box.

- Classroom \_\_\_\_\_       Gymnasium       Cafeteria  
 Soccer Field       Football Field       Baseball Field  
 Other – Specify \_\_\_\_\_

II. For the purpose of: \_\_\_\_\_

By: \_\_\_\_\_

III. On the following Dates and Times:

DATE	DAY	TIME	LIGHTING HOURS	TOTAL

### STATEMENT OF AGREEMENT

I certify that \_\_\_\_\_ has authorized its representatives to make application for the use of the GWHS facilities and that the applicant sponsor accepts the responsibility for the loss or damage of government property resulting in such use. The applicant sponsor also agrees to assume all liability for personal injury damages or loss of personal property. The applicant sponsor agrees to restore the building and grounds to its original state, to return such property to its proper place, to place all rubbish in receptacles provided and to sanitize all restrooms and such areas where food or beverages were served at the termination of the activity/event no later than 7:00 am of the following day. In the event that the applicant sponsor cannot accomplish the custodial obligation, it will accept any payment of statement of charges for the restoration and sanitation work performed. The applicant sponsor further agrees to reimburse the Guam Department of Education for damages caused by participants to property over and above ordinary wear and tear upon presentation of statement of charges duly ascertained and certified to be reasonable estimate of the true cost.

\_\_\_\_\_  
Print Name – Authorized Representative

\_\_\_\_\_  
Signature – Authorized Representative/Date

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Fax Number

Approved       Disapproved

\_\_\_\_\_  
Acknowledged:

\_\_\_\_\_  
Athletic Director

\_\_\_\_\_  
Administrator/Date

***“Shaping a better community by developing college and career-ready students through quality education.”***

**Rose Marie Castro**  
AP – Curriculum & Instruction

**Aggy Cruz**  
AP – Attendance

**Darlene Roberto**  
AP – Special Programs

**Joel Sanchez**  
AP – Student Support Services

***Our purpose is to provide our students with the skills and knowledge they need to make wise decisions and be good productive citizens.***

## SCHEDULING:

1. Guam Department of Education (DOE) will have priority on scheduled use of school facilities.
2. DOE reservation of facilities will be made on a first come first served basis.
3. Government of Guam Agencies and other outside organizations may request the use of facilities at least two (2) weeks in advance.

## RULES OF USE:

1. P.L. 27-116 – No Guns, Drugs, Tobacco, Alcohol, Weapons, or Smoking permitted on campus.
2. No Food, Drinks or Gum chewing permitted inside the gymnasium.
3. No Paper Cups, Glass containers or other open containers allowed in the gymnasium.
4. No Stakes shall be used as anchors on the track field.
5. No Vehicles, heavy equipment or machinery on track and immediate areas surround the track.

## STAFFING:

1. George Washington High School personnel will be assigned to open and close facilities.
2. No keys will be issued to non-GWHS employees.
3. A Fifty Dollar staffing fee will be charged for hours outside normal hours of operations:  
7:00 a.m. – 3:30 p.m. Mon –Fri.

## FEES:

All fees paid for use of facilities must be in the form of a Certified Check.

1. **RESERVATION DEPOSIT** – A non-refundable deposit will be required at the time of the reservation.
  - A. For Guam Department of Education – \$50.00
  - B. For Non-DOE – 50% of the Total Usage Fee not to exceed \$150.00 for reservation.
2. **CLEANING DEPOSIT** – A cleaning deposit will be required on the first day of use as follows:
  - A. DOE – The DOE School or Division must provide a custodian who will clean the facility to the satisfaction of GWHS.
  - B. Non-DOE - \$150.00. If the activity or event sponsor cleans the facility to GWHS satisfaction, the cleaning deposit will be refunded. If the facility is not cleaned immediately after the event or activity, the activity or event sponsor GWHS will use the funds to hire help to clean.
3. **USAGE FEE** –
  - A. Classroom or Similar Space \$50.00 per room per day
  - B. Gymnasium/Field Facilities
    1. DOE \$150.00 per day
    2. Government Agencies \$200.00 per day and 10 % of Admissions if applicable
    3. Non-Profit Organization \$200.00 per day and 10 % of Admissions if applicable
    4. All Others \$500.00 per day and 20 % of Admissions if applicable
4. **POWER RATES** –
  - A. Classrooms \$5.00 per hour per room
  - B. School Gymnasium \$10.00 per hour
  - C. Cafeteria/Dining Hall \$10.00 per hour
  - D. Football/Soccer Fields \$25.00 per hour

Funds collected for power usage will be forwarded by G.W.H.S. to the Administrator, Financial Affairs to be used to off set power expenses.

*“Shaping a better community by developing college and career-ready students through quality education.”*

Rose Marie Castro  
AP – Curriculum & Instruction

Aggy Cruz  
AP – Attendance

Darlene Roberto  
AP – Special Programs

Joel Sanchez  
AP – Student Support Services

*Our purpose is to provide our students with the skills and knowledge they need to make wise decisions and be good productive citizens.*

